



TEKCONTROL VMS COMMERCIAL MOBILE GUIDE FOR OFFICERS

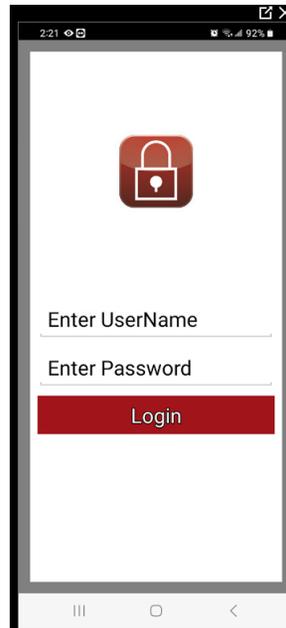


Mobile Login

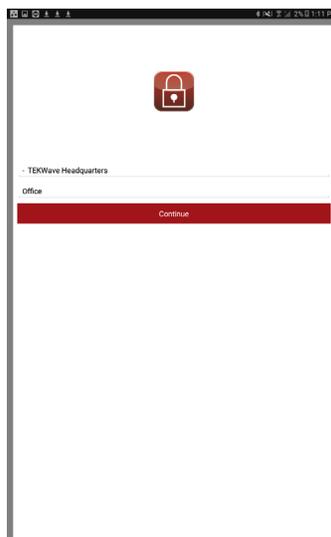
- To login, launch the TEKControl Mobile Application



- Enter your username and password.



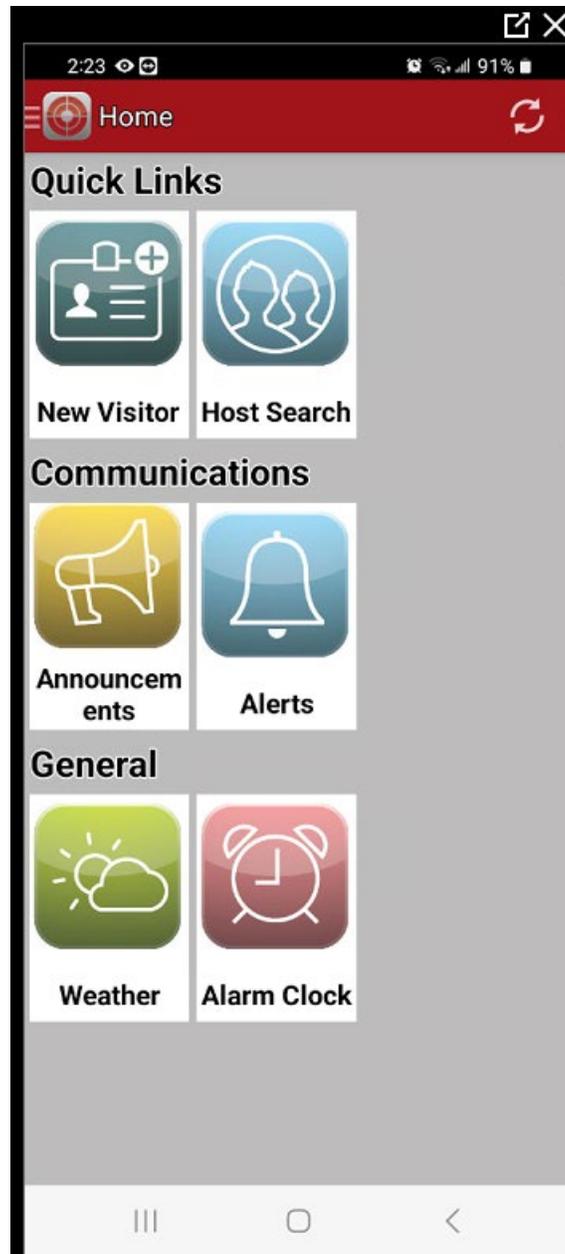
- Select 'Login'
- If applicable, on the following screen, enter the Site and Post you are working.





Home Page

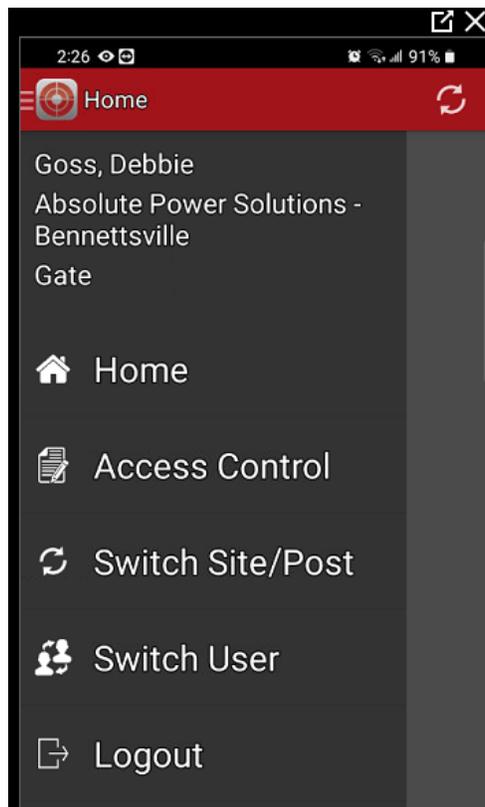
- Once logged in, you will be taken to the home page.
- Here you can do certain actions, jump to different areas of the application, or view key information.
- You will also see the navigation hamburger button in the top left with the TEKControl Icon.





Navigation Button

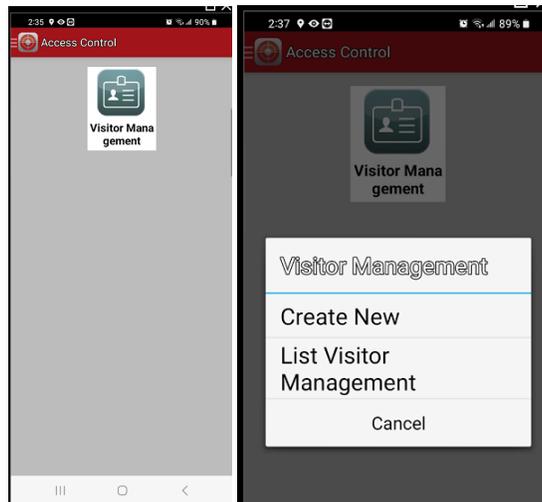
- The Navigation Pane is how you will move throughout the site to get to various sections.
- To navigate to a certain section, select the navigation hamburger button in the top right next to the TEKControl login.
- The navigation tray will pop out from the right side and you can navigate to certain sections.
- When you select Home, you will be taken back to the Home Page.
- When you select Access Control you will be taken to the Visitor Management module.
- When you select Switch Site/Post you will be able to change the site and post you are logged into.
- When you select Switch User, you will be able to log into the same Site and Post with a different user.
- When you select Logout, you will be logged out of the Application.



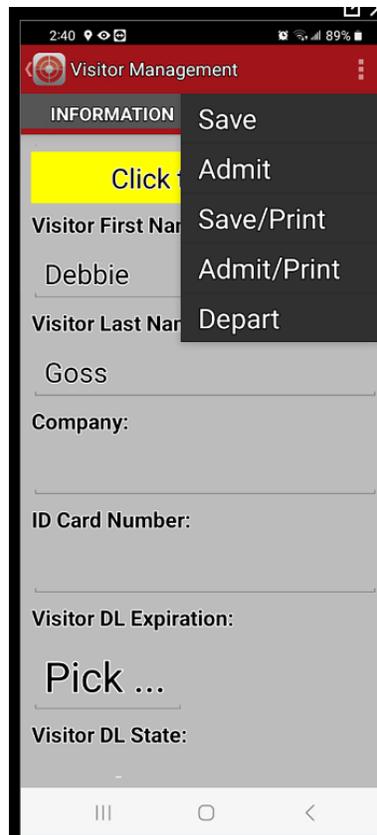


Access Control

- When selecting Access Control, you will be taken to the Visitor Management section.
- Select the Visitor Management icon to create a new visitor record or list existing visitor records.



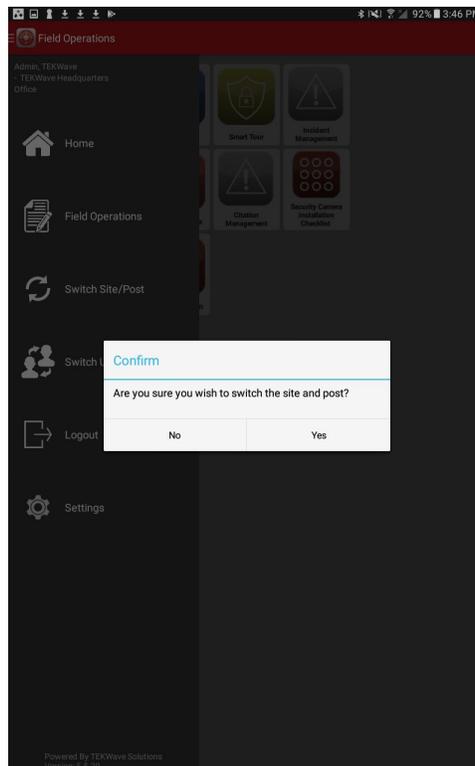
- Scan ID or manually enter visitor information then click the hamburger at the top right to Save or Admit.





Switch Site/Post

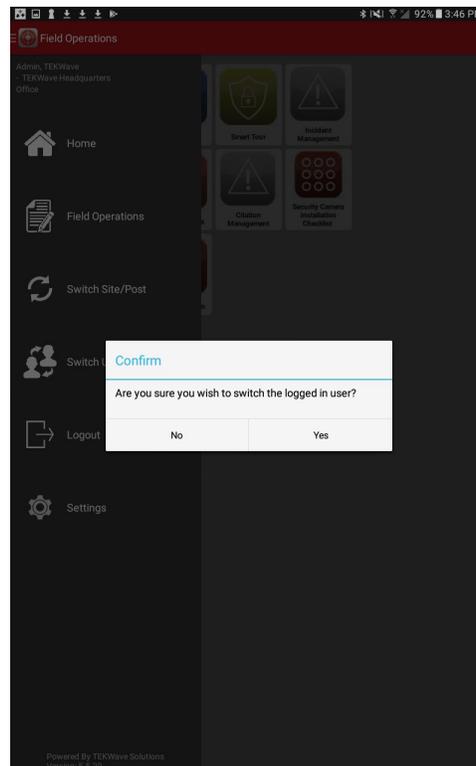
- Switch Site/Post allows you to change the site and/or post you are working at without having to enter in your username and password again.
- If there is any un-uploaded information, you will be prompted to upload it or permanently delete it.





Switch User

- Switch User allows you to change the user logged into the app without having to select the site and post again and download site-related information.
- If there is any un-uploaded information, you will be prompted to upload it or permanently delete it.





Logout

- When selecting Logout, you will be taken back to the login screen of the application.
- If there is any un-uploaded information, you will be prompted to upload it or permanently delete it.

