

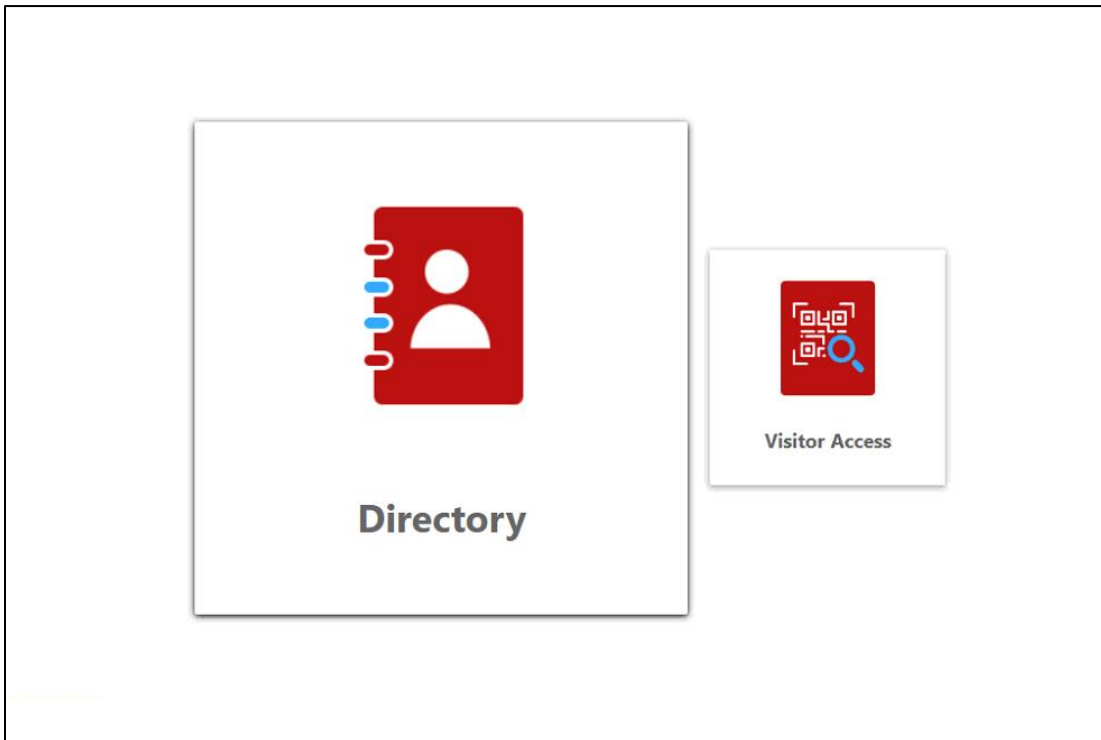
How to use the AllBox

To call a resident

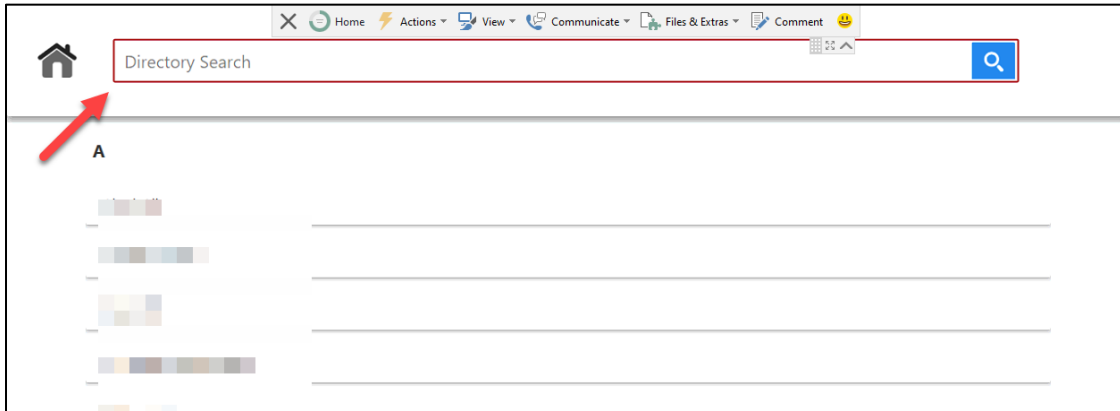
1. Touch anywhere on the screen to begin



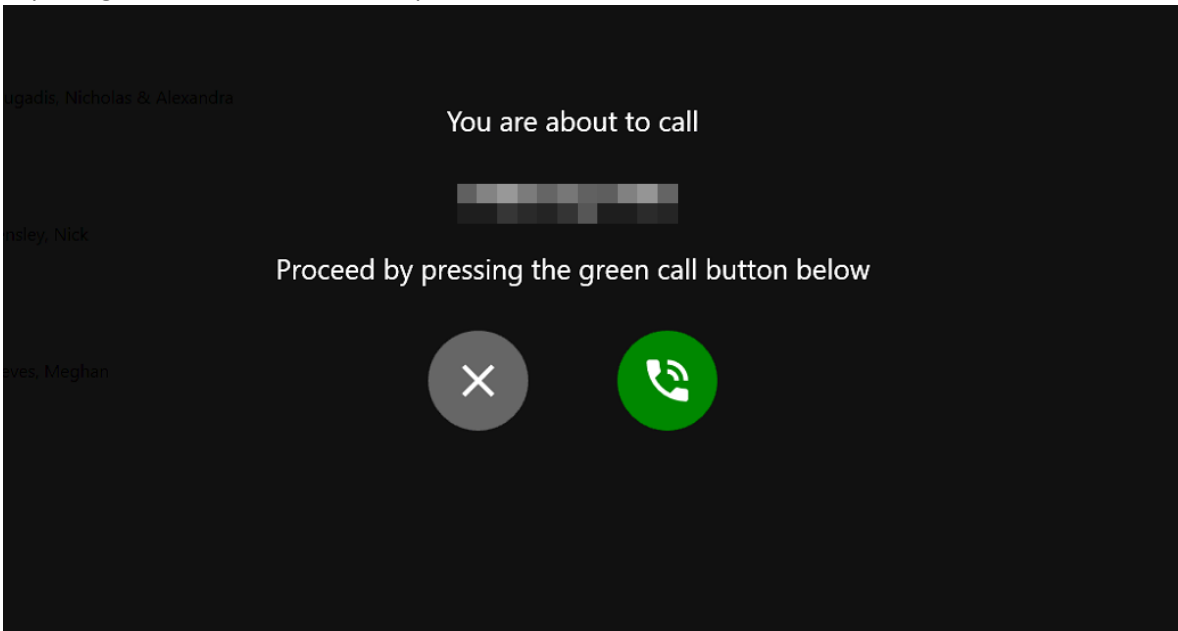
2. Touch Directory



3. Touch Directory search at the top of the screen



4. Start typing the residents name
5. When you see the resident you wish to visit, touch their name
6. A screen will pop up, confirming who you are calling
7. Tap the green button with the telephone icon



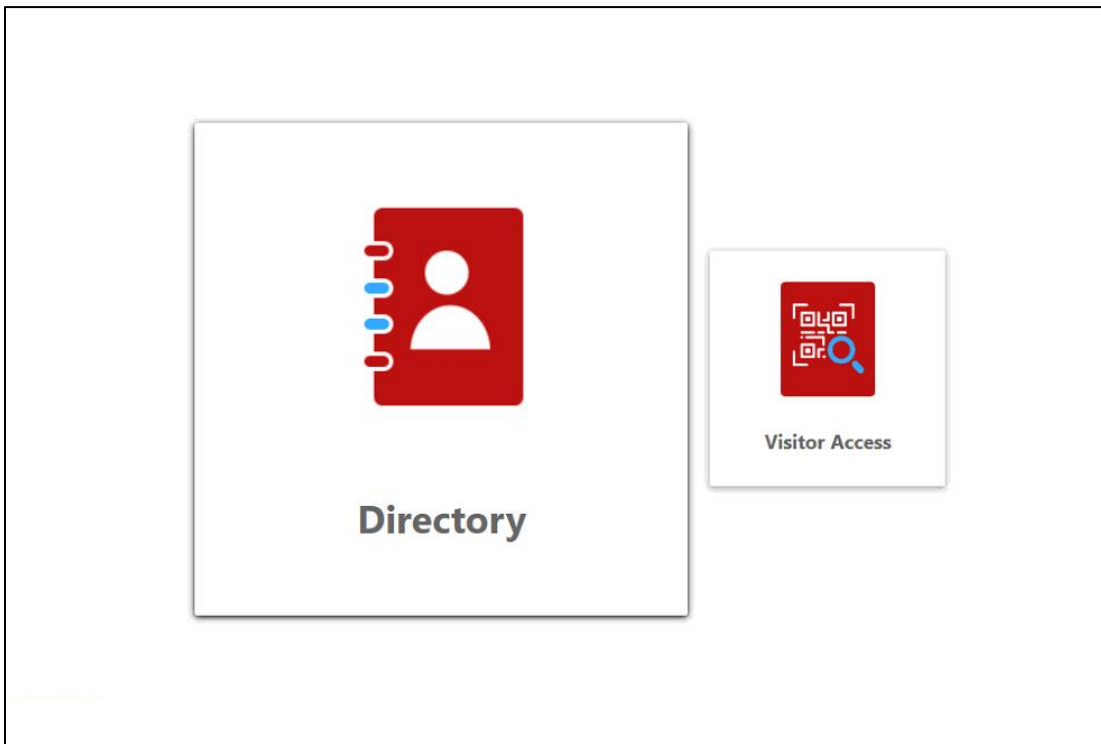
8. You will now be calling the resident. When they pick up, state your name. The resident should then press 9 on their phone to allow you access through the gate

To scan a pass

1. Touch anywhere on the screen to begin



2. Touch Visitor Access

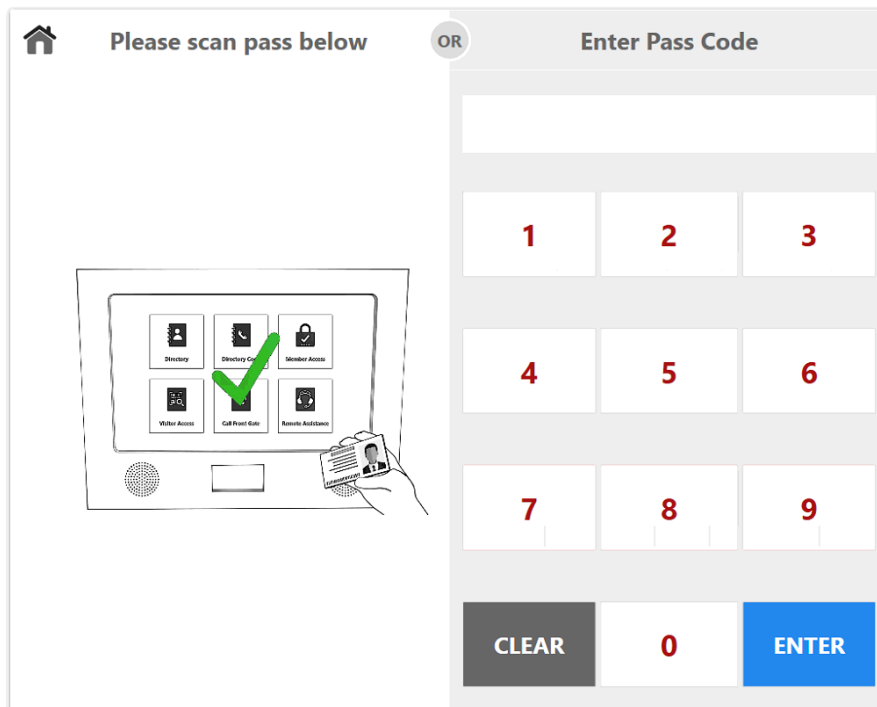


## TEKControl Visitor Management System

3. Scan the QR code from the pass on your phone, by holding your phone with the QR code facing the small square in the bottom middle of the AllBox.



4. If your pass is unable to be read, type the pass number into the keypad on the screen
5. Touch Enter



FAQs:

What is a QR code and how do I get one?

A QR code is a type of matrix barcode. The resident can send a visitor a QR code from the TEKControl portal by entering a visitor and clicking Save and Send ePass.

Sample of text (SMS) QR code.

